

Submitted: 6/5/2012
Jurisdiction: Baltimore City
Agency: Archives
Division:

Maryland State Archives
Edward C Papenfuse State Archives Building
350 Rowe Boulevard
Annapolis, MD 21401

Certificate ID: 350
MSA ID: SE55-2470

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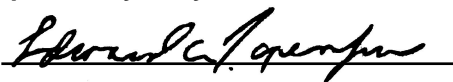
Proposal and Certificate of Records Disposition

Item No.	Description of Records (Same Title as listed on Schedule)	Authorization		Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
		Retention Schedule No.	Section and/or Item No.				
1	Finance: Cashier stubs	57	5	1997, 1998, 2007	65 cu ft.	06/04/2012	shred
2	Finance: Cashier Machine Lists	105	5	2007	5 cu ft.	06/04/2012	shred
3	Fire Department: Ambo Reports	324	8	2004	8 cu ft.	06/04/2012	shred
4	Audits: Contracts	602	24	2002-2003	3 cu ft.	06/04/2012	shred
5	City Jail	10	25	1990	3 cu ft.	06/04/2012	shred
6	Audits: Work Papers	116	24	1989	4 cu ft.	06/04/2012	shred
7	Finance: Administrative Correspondence	143	57	2004-2005	4 cu ft.	06/04/2012	shred
8	Health, Gereatric: Grants	1905	18	1991	1 cu ft.	06/04/2012	shred

Destruction Approved by Maryland State Archives

5/29/2012

Date



State Archivist

Destruction Certification

Gerald Roberts

Signature

Records Administrator

Title

6/5/2012

Date